

RADIOLOGY and ONCOLOGY CONGRESSES

A charitable company limited by guarantee

Registered in England and Wales

Registered No: 04075344

Charity no:1087939

www.ukio.org.uk

Candidate Pack

Radiology & Oncology Congresses: Vice-Chair of Trustees

Are you a visionary leader or aspiring leader with a passion for making a difference? Do you thrive on leading organisations towards success and ensuring long-term sustainability?

We are seeking an exceptional leader to serve as our Vice-Chair of Trustees, supporting the chair in guiding the Board with passion, vision, and a commitment to ensuring the highest standards of governance.

About us

Radiology & Oncology Congresses is a charity, the object of which is to advance education in radiology, oncology, and related sciences, particularly by the provision of congresses pertaining to the radiation sciences as applied to medicine and, the dissemination for the public benefit, of the useful results of reports of research arising from such congresses. The Charity was set up by three professional bodies (The College of Radiographers, the British Institute of Radiology, and the Institute of Physics and Engineering in Medicine) who each nominate two Director Trustees.

Radiology and Oncology Congresses Events Limited (ROC-E) is the operating subsidiary of Radiology and Oncology Congresses that oversees the organisation of the United Kingdom Imaging & Oncology Congress which is held annually - UKIO.

Key responsibilities:

- Supporting the Chair in providing leadership to the charity and its Board.
- Deputising for the Chair where necessary in chairing meetings of ROC and ROC-E
- Working with the Chair and Trustees to enable all to fulfil their duties and responsibilities for the effective governance of the charity.
- Ensuring, with the Chair, that the Board operates within its charitable purposes and provides a clear strategic direction for the charity.
- Assisting the Chair and the Board Board in the process of risk identification and management
- Working with the Chair, the Hon Treasurer and the Board to ensure sound financial health of the charity, with systems in place to ensure financial sustainability.

Essential criteria:

- You will have a background as a leader in a professional field relevant to the charities work. This might include radiology, therapeutic and diagnostic radiography, imaging and oncology, physics, or education with specialisms in imaging and oncology.
- You will have knowledge of charity governance and an effective appreciation of the financial, legal, and operational responsibilities of a Board of Trustees.
- You will be a proficient communicator, with strong influencing skills.
- You will have the highest ethical standards and personal integrity.

Member Organisations:



The British Institute of Radiology,
The College of Radiographers and
The Institute of Physics & Engineering in Medicine



- You will bring a warm collaborative attitude and natural curiosity, acting as a role model to fellow trustees, staff, and volunteers.
- You will have a commitment for the organisation and an interest in, and sympathy for, medical sciences.

Time commitments

The Vice-Chair of Trustees will serve a three-year term to be eligible for reappointment at the end of each term for one additional term.

There are four meetings per annum of each board, with two being usually held face to face and two held virtually. This combination can be changed accordingly, as, and when required. The three member organisations (two in Central London, one in York) take turns to host the face-to-face meetings which might also take place during the annual congress (planned to be held in Liverpool for the foreseeable future).

There are an additional four meetings for the ROC-E Board and an annual strategy day.

You would also be required to attend the UKIO annual event which takes place over four days in June.

The role is a voluntary position which is unremunerated.

Reasonable travel expenses are paid.

Our commitment to diversity, equality and inclusion

We firmly believe that diversity is a catalyst for creativity and innovation, and as such, we are fully committed to fostering equality, diversity, and inclusion within our workforce and Boards. Our ultimate objective is to ensure that the composition of our Board of Trustees is representative of all sections of society. To achieve this, we actively encourage individuals from diverse backgrounds and communities to apply, with a particular focus on promoting participation from individuals of ethnically diverse backgrounds.

Timetable

Closing date	July 21 st 2025, 12:00hrs
Shortlist meeting	July 31 st 2025
Final panel interview	August 27 th 2025

How to Apply

Please apply in writing, including a CV and supporting statement, explaining your interest in the role and the reasons why you feel you meet our criteria for appointment.

Applications should be sent by e-mail to fionam@ipem.ac.uk

To organise an informal phone conversation to discuss the brief in further detail, please contact the Chair, Ross McGhee: Ross McGhee ross.g.mcgee@outlook.com July or Richard Evans, Trustee: richarde@sor.org

Member Organisations:



The British Institute of Radiology,
The College of Radiographers and
The Institute of Physics & Engineering in Medicine

