

Honorary Treasurer (trustee position) – British Institute of Radiology (BIR)

We are a charity and professional society providing support, information, and education to front line healthcare professionals. As the membership organisation for everyone working in imaging, radiation oncology and the underlying sciences, our mission is to help improve medicine, health and patient care through the science and practice of imaging and radiation oncology.

We are looking for an Honorary Treasurer to join our board of trustees (Council)

- The ideal candidate will be a finance professional with experience of the overall management of a finance department, including management and financial reporting, as well as strategic decision making
- You will have excellent analytical skills
- The ability to understand the bigger picture, a collaborative and supportive approach
- Excellent listening skills, a constructive attitude
- The ability to problem-solve as part of a team

About the role

This is a supervisory and governance role. Along with your fellow trustees, and as chair of the Finance & Investment Committee, you will help set the vision and strategic direction for the organisation, take part in the big strategic decisions, and monitor key risks. It is not a hands-on role, and you will be supported by the recently appointed third party TC Group Accountants, the CEO, and a senior management team who perform the operational functions of the Institute.

It is an important time for the institute, and a period of considerable change, with the appointment of a new CEO, Honorary Treasurer and Accountants all occurring within 2025. We are committed to responsible spending and investment to ensure we can deliver our charitable objects effectively, and in a way that futureproofs the Institute for the long-term, backed by very healthy reserves and an enthusiastic and experienced Council and management team.

Term

The commitment is for a three-year term, starting from 1 October 2025. It involves attending four Council meetings per year in London, and four Finance, Investment & Audit Committee meetings (these are often on the same day as Council meetings), and the Annual General Meeting which is hybrid face-to-face and online. There is also regular correspondence by email, occasional events such as strategy days or social events, and you may be consulted on important matters of strategy, risk, or financial good practice by the CEO.

This is a voluntary post and is therefore unremunerated. Travel and subsistence expenses will be paid in line with the Institute's T&S policy.

If you are interested in getting involved and contributing to the BIR's worthwhile and impactful work, please send a CV and a covering letter detailing why you are suited to this role to lucy.stewart@bir.org.uk by Monday 28 July 2025.